

Hillsborough Helping Hands Youth Group

Hillsborough Helping Hands Volunteer Job Description and Agreement

Position Title: Hillsborough Helping Hands volunteer youth leader

Term of Responsibility: 3 months minimum, but leaders are encouraged to serve for several consecutive months.

Time Commitment. Two hours each week at the after school program running from 4:30-6:30. attend Leaders' Council meetings or additional training at least once a month pre decided times by coordinators. Additional time may be committed at the discretion of the individual.

Purpose: Provides overall leadership.. Hillsborough Helping Hands volunteers communicates with and works with other volunteers, parents and families to maintain smooth operation of the organization. Hillsborough Helping Hands staff members in conducting meaningful, educational experiences to help youth grow and reach their fullest potential.

Responsibilities:

Commit to young people and their growth in all areas. Be dedicated to youth and be sensitive to their abilities and needs.

Help youth gain life skills such as decision making, problem solving, self-responsibility, accountability, communication, goal setting, citizenship, caring relationships, leadership, healthy lifestyle choices and career exploration skills in project work.

Encourage youth leadership through committees, demonstrations, junior leadership and individual guidance.

Encourage youth to learn and experiment with new ideas, techniques and skills.

Provide feedback to members, letting them know when they are doing a good job and advising them when they need to improve. Praise youth for the progress they make.

Inform and encourage members, parents and other volunteers to actively participate in Hillsborough Helping Hands youth group opportunities.

Coordinate project activities (meetings, work sessions, demonstrations, educational tours).

Attend meetings and activities. If unable to attend, please let one of the Coordinators know in advance.

Recruit new members, including underserved youth, when the youth group has openings.

Seek assistance from Hillsborough Helping Hands staff members in designing and distributing fliers.

Guide the youth group in setting goals, planning and carrying out activities.

Assist the youth group in evaluating activities and implementing changes when needed.

Date _____ Signature: _____.